

GMS, INC.
CONSULTING ENGINEERS
611 NORTH WEBER, SUITE 300
COLORADO SPRINGS, COLORADO 80903-1074

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THOMAS A. McCLERNAN, P.E.
MARK A. MORTON, P.E.
KEN L. WHITE, P.L.S.

July 21, 2020

Mr. Sean Oliver, Project Manager
CO Dept of Public Health & Environment
Grants and Loans Unit
4300 Cherry Creek Drive South
Denver, CO 80246

Via CEOS Portal

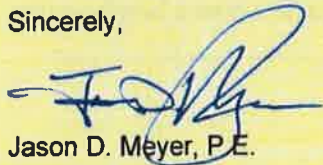
Dear Sean:

This correspondence and the enclosures are submitted on behalf of the Town of Ordway in reference to their Water System Improvements project. We have prepared the tenth and final DWRP Form of Requisition. The amount requested totals \$11,774.73. The Requisition picks up approximately half (\$11,774.73) of GMS, Inc. Invoice No. 17. The remainder of GMS, Inc. Invoice No. 17 is being covered by the Town's Local funds.

We have attached to the Requisition Form our Project Expenditure Summary spreadsheet highlighting the areas of expenditures and the distribution of those costs. Also attached is a copy of the supporting invoices. Please review the Requisition at your convenience. If found acceptable, please have the funds forwarded to the Town for distribution.

This submission completes the final portion of the project. The project's closeout documentation has been submitted separately through the CEOS portal. Should you have any questions, please feel free to contact us. We have enjoyed working closely with you and Julia, on the successful implementation of these improvements and look forward to servicing the Town with you in the future.

Sincerely,



Jason D. Meyer, P.E.

JDM/lme
Enclosures

cc: Town of Ordway

EXHIBIT G
DWRF Form of Requisition

TOWN OF ORDWAY, COLORADO, ACTING BY AND THROUGH ITS TOWN OF ORDWAY WATER ENTERPRISE (the "Governmental Agency")

Please submit to the following addresses:

Email To: cdphe_grantsandloans@state.co.us (preferred method)

Or Mail To: Colorado Department of Public Health and Environment
Grants and Loans Unit WQCD-OA-B2
Attn: Julia Gray, Project Manager
4300 Cherry Creek Drive South
Denver, Colorado 80246-1530

Or Fax To: 303-782-0390 (Call CDPHE Project Manager to confirm delivery)

Cc: CDPHE Project Manager: julia.i.gray@state.co.us

Cc: E-mail requisition form (Exhibit G) to the Colorado Water Resources and Power Development Authority at requisitions@cwprda.com

This requisition is made in accordance with Section 3.02 of the Loan Agreement executed by the Colorado Water Resources and Power Development Authority on July 31, 2018. Terms defined in the Loan Agreement and not otherwise defined herein shall have the same meanings when used herein.

The Governmental Agency hereby states as follows:

1. This is Requisition No Ten (10) - FINAL \$10,000 - final payment withheld for 2017,2018 and 2019 audits.
\$1,771.73 - paid out with pay app #10
2. The amount requisitioned hereunder is ~~\$11,774.73~~ \$11,771.73 EB
3. The person, firm or corporation to whom the amount requisitioned is due, or to whom a reimbursable and advance has been made, is GMS, Inc., Consulting Engineers;
4. The payee of the requisitioned amount is Town of Ordway.
5. The manner of payment to the payee is to be wire transferred to:

Bank: First National Bank of Las Animas
ABA No.: 102101111
Account No.: 92195611
Account Name: Town of Ordway Savings
Contact: Adam

6. Attached hereto is the appropriate documentation demonstrating that the amount requisitioned hereunder is currently due or has been advanced by the Governmental Agency.

7. The amount hereby requisitioned is a proper Cost of the Project to be paid only from amounts deposited in the Project Account established for the Governmental Agency in the **Drinking Water Revolving Fund**.
8. On the date hereof, there does not exist any Event of Default under the Loan Agreement nor any condition which, with the passage of time or the giving of notice, or both, would constitute an Event of Default thereunder.
9. Estimate of total project completion percentage: 100%
10. **The undersigned is an Authorized Officer of the Governmental Agency duly authorized in the Loan Agreement to submit the Requisition.**
11. The Governmental Agency reaffirms that all representations made by it in the Loan Agreement are true and accurate as of the date of this requisition, and that it shall continue to observe and perform all of its duties, covenants, obligations and agreements thereunder, at all times during the entire term of said Loan Agreement.

Dated: July 27, 2020

FORDWAY WATER ENTERPRISE

You should receive all payments no later than 10 working days after receipt of requisition unless otherwise notified.

1. The undersigned approves the disbursement of the requisitioned amount from the Project Loan Account established in the **Drinking Water Revolving Fund Project Account**.

COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY

By: _____
Finance Director

Dated: _____

For Colorado Department of Public Health and Environment, Water Quality Control Division purposes only:

Payment approved by: _____

Dated: _____

**TOWN OF ORDWAY
WATER SYSTEM IMPROVEMENTS, CDBG PROJECT NO. 17-504
PROJECT EXPENDITURES AS OF MAY 29, 2020**

No.	Expenditure Description	Budgeted Amount	This Pay Request	Total to Date	Funding Sources ¹⁾					Local Match
					CDBG Grant	DWRF D&E Loan Forgiveness	DWRF Loan ³⁾	DWRF Principal Forgiveness		
1.	Advertising/Administrative	\$ 93.42		\$ 93.42					\$ 93.42	
2.	Bond Counsel	2,626.46		2,626.46		\$ 2,189.39			437.07	
3.	Legal Counsel	-		-						
4.	Single Project Audit	-		-						
5.	Bill Software	-		-						
6.	Geotechnical (GMS) ²⁾	487.30		487.30					487.30	
7.	Funding Administration (GMS) ²⁾	59,710.59	\$ 10,841.84	59,710.59	\$ 2,517.36	36,284.85	\$ 10,903.06		4,453.04	\$ 5,552.28
8.	Project Needs Assessment (GMS) ²⁾	17,640.98		17,640.98		17,640.98				
9.	Environmental Report (GMS) ²⁾	18,652.04	6,732.64	18,652.04	6,732.64	10,445.00			1,474.40	
10.	Rights-of-Way/Easements (GMS) ²⁾	9,604.75	6,768.35	9,604.75		1,608.60	3,617.40		1,227.82	3,150.93
11.	CDPHE Submissions (GMS) ²⁾	2,509.27	432.20	2,509.27		2,077.07	432.20			
12.	Reproduction (GMS) ²⁾	2,000.00		2,000.00		2,000.00				
13.	Permits (GMS) ²⁾	1,758.80		1,758.80		1,758.80				
14.	Design/Contract Administration	96,500.00	347.00	96,500.00		94,784.00	676.00		1,040.00	
15.	Construction Observation	102,663.05	13,925.77	102,663.05		9,531.31	13,832.56		69,979.32	9,319.86
16.	Water System & Well Field Improvements	1,000,813.91		1,000,813.91	594,500.00		113,174.78		293,139.13	
17.	Water Meter Replacement	198,212.50		198,212.50					198,212.50	
18.	Contingencies									
	TOTAL	\$ 1,513,273.07	\$ 39,047.80	\$ 1,513,273.07	\$ 603,750.00	\$ 178,320.00	\$ 142,636.00	\$ 570,544.00	\$ 18,023.07	

1) Funding Sources

CDBG Grant	Amount
Additional CDBG Grant	\$594,500.00
DWRF Loan Forgiveness (D&E)	\$9,250.00
DWRF Loan ³⁾	\$178,320.00
DWRF Principal Forgiveness	\$142,636.00
Local Match	\$570,544.00
Total Available Funds	\$18,023.07
	<u>\$1,513,273.07</u>

²⁾ These items not limited by individual budgets, but the collective total.
³⁾ DWRF loan at 0% interest, 30 years.

ENGINEER'S CERTIFICATION

The Engineer has reviewed the Project Expenditure Summary and having made on-site observations of the work consistent with assigned responsibilities, certifies that to his best knowledge and belief that the work has progressed as indicated herein.

GMS, Inc.

By: 
 Date: 7/21/2020

Total Request	\$ 603,750.00	CDBG Grant	
Previous Requests	(594,500.00)	DWRF D&E Loan Forgiveness	
Current Request **	\$ 9,250.00	Total Request	\$ 178,320.00
		Previous Requests	(178,320.00)
		Current Request	\$ -

Total Request	\$ 142,636.00	DWRF Loan	
Previous Requests	(130,861.29)	DWRF Principal Forgiveness	
Current Request	\$ 11,774.71	Total Request	\$ 570,544.00
		Previous Requests	(570,543.98)
		Current Request	\$ 0.02

Total Request	\$ 18,023.07	Local Match	
Previous Requests	0.00		
Current Request	\$ 18,023.07		

MEYER & SAMS, INC.
dba GMS, INC., CONSULTING ENGINEERS
611 N. Weber Street, Suite 300
Colorado Springs, CO 80903-1074
719-475-2935 - 719-475-2938 (Fax)

Town of Ordway
 315 Main Street
 Ordway, CO 81063

February 11, 2020
 Invoice No: 17

Project 14059 Town of Ordway - Water System Improvements

Professional Services from November 30, 2019 to December 27, 2019

Phase .200 Water Funding Administration

Review wages for Davis-Bacon Wage Compliance and prepare comment letter to funding agencies; coordination, correspondence and communication with DOLA staff, CDPHE staff and Town representatives regarding project and funding; meeting with CDPHE representatives; prepare and submit Reimbursement Requests; communication with Town representatives.

Professional Services

	Hours	Rate	Amount	
Principal	10.40	\$194.00	\$2,017.60	
Professional Engineer	.30	\$151.00	\$45.30	
Executive Assistant	7.90	\$84.00	\$663.60	
	18.60		\$2,726.50	
Total Labor				\$2,726.50

In-House Charges

Reproduction			\$45.70	
			\$45.70	
Total In-House Charges				\$45.70

Total This Phase \$2,772.20

Phase .300 CDPHE Submissions

Completion and submission of Construction Certification to CDPHE staff regarding construction being undertaken in accordance with Plans and Specifications.

Professional Services

	Hours	Rate	Amount	
Principal	.30	\$194.00	\$58.20	
Senior Professional Engineer	2.20	\$170.00	\$374.00	
	2.50		\$432.20	
Total Labor				\$432.20

Total This Phase \$432.20

Phase .350 Environmental Report

Correspondence and communications with DOLA and CDPHE representatives regarding the historic artifacts found in the trench backfill. Coordination with Historic preservation representative on cost for submitting Section 106 requirements.

Professional Services

	Hours	Rate	Amount
Principal	.60	\$194.00	\$116.40
Professional Engineer	1.10	\$151.00	\$166.10
	<u>1.70</u>		<u>\$282.50</u>
Total Labor			\$282.50
		Total This Phase	\$282.50

Phase .450 Construction Observation

Coordination and communication with the Contractor regarding construction activities; communication with property owners along scheduled water line replacement segments; deliver shut-off-notices and hang on property owners doors; conduct construction observation of construction activities; prepare for and attend Board Meeting; discussion regarding additional water system improvements with Town staff.

Professional Services

	Hours	Rate	Amount
Principal	2.20	\$194.00	\$426.80
Senior Design Technician	6.40	\$158.00	\$1,011.20
Resident Representative	113.90	\$97.00	\$11,048.30
Executive Assistant	.30	\$84.00	\$25.20
	<u>122.80</u>		<u>\$12,511.50</u>
Total Labor			\$12,511.50

Reimbursable Expenses

Mileage	\$481.70
Mail Expense	\$0.78
Meals	\$160.53
Lodging	\$748.00
Field Supplies	\$7.04
Office Expense	\$15.22
	<u>\$1,413.27</u>
Total Reimbursables	\$1,413.27

In-House Charges

Reproduction	\$1.00
	<u>\$1.00</u>
Total In-House Charges	\$1.00

Total This Phase \$13,925.77

Phase 500 Easements/Rights-of-Way

Continued research for both properties for plate information; preparation and modification of two easements in accordance with CDBG requirements with submission to the property owners discussions with Wetta and Chavez property representatives.

Professional Services

	Hours	Rate	Amount
Principal	4.70	\$194.00	\$911.80
Professional Engineer	9.90	\$151.00	\$1,494.90
Resident Representative	5.50	\$97.00	\$533.50
Executive Assistant	1.00	\$84.00	\$84.00
Administrative Support	4.20	\$71.00	\$298.20
	<u>24.40</u>		<u>\$3,246.80</u>
Total Labor			\$3,246.80

Reimbursable Expenses

Maps/Plats/Reports			<u>\$55.00</u>
			\$55.00
Total Reimbursables			\$55.00

In-House Charges

Reproduction			<u>\$33.10</u>
			\$33.10
Total In-House Charges			\$33.10

Total This Phase \$3,334.90

Phase 400 Design/Contract Administration

Coordination, correspondence and communication with Town staff and Contractor; ongoing contract administration.

Phase Fee	\$96,500.00
Fee Previously Billed	\$96,153.00
Fee Currently Due	\$347.00
Fee to be Billed	\$0.00
Total This Phase	\$347.00

Total this Invoice \$21,094.57

Outstanding Invoices

Number	Date	Balance
15	11/21/2019	\$85.00
16	12/17/2019	\$12,383.11
Total		\$12,468.11

