



TOWN COUNCIL MEETING

March 22, 2021

Minutes

*Community participation information is at bottom of the agenda. Due to an increase in COVID-19 in the area, there will not be any scheduled citizen attendance.

1. The meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance took place.
3. Roll Call took place with Council members Buford, Kurtz, Pepper, Romero (6:30), Watkins and Barber
Present. Smith was excused. Also present were Phillip Malouff (TA) via GoTo, Cindy Karle (T),
And Desiree Sprosty (C). Pat Cole was also present.
4. Additions/Changes to the Agenda: Drop H, add 213/217 Center to Maintenance (11B), Move
12, Executive Session to beginning of meeting. Add, *I, Library Board
5. The Agenda was approved with changes 6-0. Romero (M), Kurtz (S)
- *6A. (13) The council voted 6-0 to enter executive session at 6:07 pm. (Pepper (M), Watkins (S)
Executive Session- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into for the
purpose of discussing personnel, property, legal advice, matters to be kept confidential by law,
security, and negotiations. Returned from executive session at 6:50 pm.
- 6B. The meeting minutes from March 8, 2021 per consent approval 6-0. Kurtz (M), Pepper (S)
7. Public Comment: (those individuals interested in speaking, please sign in at the
beginning of the meeting. Comments are restricted to five minutes per person. **NONE**
8. Old Business-
 - A. A trash contract progress report was given and all requests to bid have been sent out.
 - B. The Twin Lakes Water Contracts are waiting for signatures.
 - C. The Twin Lakes Water (58-acre feet.) will be transferred to the reservoir.
 - D. The Colorado Canal/Lake Meredith Report was shared.
 - E. Membership to the Arkansas Basin Roundtable was discussed and the costs.
 - F. The Water Conservancy District Form has been completed.
 - G. The Town CORA Request procedures were shared and duplicate the Colorado
Secretary of States rules.

~~*H. Jerry Bob Buford Request~~

*I. The library Board recommended Carol McBee to serve on the board. She was
Approve 6-0. Kurtz (M), Romero (S)
9. Public Information Officer Council Member Kurtz had nothing to report.

10. New Business

A. Clerk-Desiree Sprosty

1. The March 29 installation of the new trees is set.
2. The update concerning conversion to SIPA was shared.

B. Treasure

2. Financials-water billing issue updates was given

A. Purchases needing approval

1. **The council approved 6-0 payment of the insurance claim for the damage caused by the water break at the old town hall. Kurtz (M), Pepper (S).**
2. **The council approved by a 6-0 vote approval of Country Plumbing Repairs to the old town hall. Kurtz (M, Buford (S).**
3. **The council approved (6-0) to pay SIPA for the internet conversion. Kurtz (M), Buford (S)**
4. **The council approved 6-0 to pay Servpro for the old town hall Repairs. Kurtz (M), Buford (S)**

E. The council voted (6-0) to approve Joseph Chetty's, Wild Wild Weed Relocation request move his business off Highway 96. Kurtz (M), Romero (S).

F. The council voted 6-0 to option out of the PIVOT Energy contract. Watkins (M), Kurtz (S)

11. Maintenance:

- A. Drinking Water Consumer Confidence report was discussed and the timetable of such.
- B. The council voted 6-0 to add 213 Center and 217 Center to the home demolition program. Pepper (M), Buford (S).

13. Personnel

- A. Adjustments to the leave policy was discussed.

14. Next meeting is on April 12, 2021 at 6:00 PM. The council will have a Water System Workshop with the Sugar City Council on Saturday, April 24, 2021

15. Adjournment to place at 7:42. 6-0 Buford (M), Kurtz (S)

The following Call in or log in information was provided for attendance.

Meeting: Mon, Mar 22, 2021 6:00 PM - 9:45 PM (MDT)

Please join our meeting from your computer, tablet or smartphone.

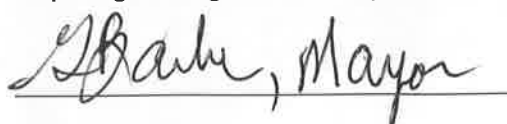
<https://global.gotomeeting.com/join/631421653> Access Code: 631-421-653

You can also dial in using your phone. (For supported devices, tap a one-touch number below to join instantly.) United States: +1 (646) 749-3122 Access Code: 631-421-653

- One-touch: tel:+16467493122,,631421653#

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Belinda Kurtz, PIO

4-12-21

Date

Ordway Town Council Executive Session Motion Form

(Note: 2/3 quorum present must vote yes; the session may only occur at a regular or special meeting of the body)

Date: ~~3-22-21~~ 3-22-21

I MOVE TO GO INTO EXECUTIVE SESSION:

(language in boldface is for inclusion in the motion as applicable; if the stated purpose of the executive session is legal advice, do not combine it with any other purpose):

For a conference with the City/Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e);

To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a);

For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

For discussion of a matter required to be kept confidential by the following federal or state law, rule, or regulation: _____ under C.R.S. Section 24-6-402(4)(c);

For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d);

Other (specify): _____

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES (Presiding Officer may ask Attorney/staff to provide the details): _____

Motion: B. Kuyatt Second: Pat Pepe Vote: _____

DRAFT - March 20, 2008

ANNOUNCEMENT NO. 4

STATEMENT TO BE MADE BY THE PRESIDING OFFICER UPON RETURNING TO THE OPEN MEETING

The time is now 6:50 PM, and the executive session has been concluded. The participants in the executive session were:

Tracy M., JB, BK, LB, IM, Trustee 6:30 PM.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is ...



TOWN COUNCIL MEETING

March 8, 2021

1. The meeting was called to order at 6:00 pm.
2. The pledge of allegiance took place.
3. The following council members were present, Kurtz, Watkins (GT), Buford, Romero, Pepper & Barber, Smith was absent, also present were Cindy Karle, (T), Desiree Sprosty (C) and Pat Cole
4. **Changes to the agenda was 10 B (2nd) 1 to 2, Executive session to 13 and cancelled.**
The changes were approved 6-0, Romero (M), Kurtz (S)
5. **The agenda was approved with 6-0. Pepper (M), Romero (S)**
6. **The meeting minutes from February 22, 2021 were approved 6-0. Buford (M), Romero (S)**
7. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person.
Ms. Cole asked about access to the budget and was directed to the public notice section of the town web site to the 12-28 minutes or the 2021 budget link.
8. Old Business
 - A. Safety Deposit Box at FNB has been opened and the water certificates were there.
 - B. Muni-Law Progress Report was given.
 - C. Twin Lakes Water Contracts are under legal review.
9. Public Information Officer-Council Member Kurtz turned the floor over to Ms. Sprosty about requests to use the fire hall and her discussions with the health department. The council decided to hold the course on no fire hall rentals.
10. New Business
 - A. Desiree Sprosty (C) shared what she was proposing for trees in the park.
 - B. Ms. Karle-(T) updated the council on the trash contract communication.
 1. The town will reach out to trash vendors for bids.
 2. The February financials were reviewed.
 - A. Purchases needing approval
 - A. The council approved \$11,000 dollars for park.
11. Maintenance:
 - A. Research results on re-surfacing town streets.
 - B. CDOT Grant
 - C. Tap Fees
 - D. Chemicals
 - E. **The council voted 6-0 to appoint Desiree Sprosty to Tree Board. Kurtz (M), Romero (S).**

E. (cont.)

The council voted 6-0 to appoint Gloria Romero to Tree Board. Kurtz (M), Pepper (S). The council voted 6-0 to appoint Mark Smith to Tree Board. Kurtz (M), Romero (S).

F. Cemetery discussion took place on the posting of the new signs.

12. Personnel

A. The letters of employment for code enforcement were reviewed.

~~**13. Executive session- Not needed**~~

~~Executive Session Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into for the purpose of discussing personnel, property, legal advice, matters to be kept confidential by law, security, and negotiations.~~

14. Next meeting: March 22, 2021

15. Adjournment took place at 7:15 pm 6-0. Buford (M), Romero (S)

The following announcement was available to the public for their participation in the meeting

Call in or log in information: Ordway Town Council Meeting

Mon, Mar 8, 2021 6:00 PM - 8:45 PM (MST)

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/688390101> Access Code: 688-390-101

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

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Belinda Kurtz, PIO

Date

How do I submit a CORA request to the Town of Ordway?

To request records in possession of the town of Ordway, send a detailed, written request by mail, email or come to town hall and fill out a request.

Town of Ordway
CORA Custodian
232 Main
Ordway, CO. 81063
ordwaysstclerk@gmail.com

In making your request, it is helpful to include the following:

- Your name and mailing address.
- Your phone number or email address so that we can contact you if we need to clarify your request.
- A detailed list or description of the specific records that you are seeking, including search terms and a date range.

The more specific your request is, the faster we can complete it. Being specific also helps us to avoid giving you too much or too little information.

When responding to a request for public records, the Town Clerk will make every effort to respond within three working days as required by section 24-72-203(3)(b), C.R.S. The three working-day response time begins the first working day following receipt of the complete request. A request received after close of business or any day the agency is official closed will be considered received as of the following working day.

The clerk may add up to a seven-working-day extension as allowed in section 24-72-203(3)(b), C.R.S.

For broad, general requests, the timeframe for completion of a request may be put on hold while the town clerk attempts to assist with clarification or narrowing of a request.

Broad, general requests will likely be more costly to the requestor due to the staff time required to fulfill these requests. When a request is made that requires more than one hour of staff time to locate or produce records, the agency will charge the requestor for all copying expenses or staff time in accordance with section 24-72-205(5)(a), C.R.S.

Before fulfilling a substantial request, the agency will provide a cost estimate to the requestor that includes the estimated time for staff to search for, retrieve, redact, assemble, and transmit the records. The requestor must approve the cost estimate before the agency will begin work on fulfilling the request. The agency may require an advance deposit of the expected cost before it will begin completing the request.

The timeframe for completion of the request is put on hold between providing the cost estimate to the requestor and the requestor approving the cost estimate or submitting the advance deposit, whichever is applicable.

Costs associated with a request must be paid in full before the agency will produce the records.

Trade

Secret Any valuable commercial information that provides a business with an advantage over competitors who do not have that information.

In general terms trade secrets include inventions, ideas, or compilations of data that are used by a business to make itself more successful. Specifically, trade secrets include any useful formula, plan, pattern, process, program, tool, technique, mechanism, compound, or device that is not generally known or readily ascertainable by the public. Whatever type of information is represented by a trade secret, a business must take reasonable steps to safeguard it from disclosure.

From: **Morell - CDPHE, Kate** <kate.morell@state.co.us>
Date: Thu, Mar 11, 2021 at 1:35 PM
Subject: Drinking Water Consumer Confidence Report Template is available!
To:

Hello,

It's that time of year again! The consumer confidence report (CCR) template is now available!

Here is the link; scroll down and give it some time to think. Then a search box will come up that you can put in your system name or PWS number.

<https://cdphe.colorado.gov/ccr>

Start creating a plan to get this distributed out to your consumers early, but no later than June 30, 2021.

Once the CCR has been delivered do not forget to certify that you have done the work and turn the form and an example of what was sent to the portal or fax.

certification of completion for CCR form

[https://docs.google.com/forms/d/e/1FAIpQLSfL3DN9tuzb7n7bOw1yjN0YSu5yv-JIT61xOGTKoEIC1M8lhg/viewform?entry.1304194752=Consumer+Confidence+Report+\(CCR\)+Certificate+of+Delivery](https://docs.google.com/forms/d/e/1FAIpQLSfL3DN9tuzb7n7bOw1yjN0YSu5yv-JIT61xOGTKoEIC1M8lhg/viewform?entry.1304194752=Consumer+Confidence+Report+(CCR)+Certificate+of+Delivery)

If you have any questions or need any coaching please reach out to me and we can get this completed together.

Thank you,

--

Kate Morell
Environmental Compliance Specialist-South
Drinking Water Compliance Assurance



COLORADO
Department of Public
Health & Environment

P 720-432-6051 F 303.758-1398

4300 Cherry Creek Drive South, Denver, CO 80246

Kate.morell@state.co.us | <https://cdphe.colorado.gov/dwforms>

24-hr Environmental Release/Incident Report Line: 1-877-518-5608

Total Coliform Positive Report Line: 303-692-3308

For Facts and Questions on COVID-19: [WQCD FAQ on COVID-19](#)

----- Forwarded message -----

From: Ordway Treasurer <ordwaytreasurer@gmail.com>

To: Gerald Barber <ordwaymayor81063@yahoo.com>

Sent: Thursday, 11 March 2021, 13:37:17 GMT-7

Subject: Fwd: Drinking Water Consumer Confidence Report Template is available!

FYI

Town Treasurer
232 Main Street
Ordway, CO 81063

(P) 719-267-3134

(F) 719-267-3192

www.townofordway.com

Hide message history

jchetty@wildwildweed.us

To: ordwaymayor81063@yahoo.com

Fri, 19 Mar at 15:18

Trustees

Town of Ordway

Dear Sir/Madam:

PROPOSED MODIFICATION OF PREMISES

Marijuana Enforcement Division (MED) Regulations permit the relocation of a licensed marijuana business. A Modification of Premises (MOP) application is required to be submitted to MED and to the local authority in which the licensed business is located.

I have pleasure in advising that Wild Wild Weed, presently licensed at 114 E 2nd St, Ordway intends relocating to a new building on State Highway 96, close to the Family Dollar. The developer and owner is Dean Hiatt and we are presently finalizing paperwork in order to enable us to lodge our MOP with MED and the Town of Ordway. We believe that a new building within the Town limits will enhance the image of the Town, bring added value and also added revenue to the Town.

This email is advance notification to the Trustees of Ordway notifying of Orion Business Investment dba Wild Wild Weed's intention. We will endeavor to lodge the MOP within the next few weeks. Should you have any questions, please feel free to contact me. I also avail myself to be interviewed by the Trustees.

Joseph Chetty

Chief Executive Officer

(719) 639-2455

jchetty@wildwildweed.us

www.wildwildweed.us

Wild Wild Weed

114 E 2nd St, Ordway, CO 81063

335 6th St, Las Animas, CO 81054