



TOWN COUNCIL MEETING

August 24, 2020

Minutes

1. Call to Order: Meeting was called to Order at 6:03 P.M.
2. Pledge of Allegiance
3. Roll Call: Council members present: Buford, Pepper, Romero, Barber, Watkins (6:08)
Also present: Phil Malouff (Attorney), Jason Meyer (GMS), Lynn Chubbuck,
Call in: Pat Cole, Absent: Council Members: Kurtz, Smith
4. Additions to the Agenda: *7H-Black Hills/Pivot 9E-Wild Weed 10G-103 Arkansas
H-CDOT Grant. Drop Chip Seal Project from Personnel Committee*
5. **Agenda Approval: Council voted 5-0 to approve the agenda with additions
And cancel the work session as it is not needed. Pepper (M), Romero (S).**
6. **Consent Agenda:**
 - A. **Meeting minutes from August 10, 2020 Council voted 5-0 to approve the
August 10, 2020 minutes. Pepper (M), Romero (S)**
7. Old Business
 - A. CDOW Contract Update-Mr. Chubbuck reported negotiations are progressing.
 - B. Flashing School Light-Repairs have been completed and it is working.
 - C. 7th and Main School Safety Plan-Mr. Buford has completed the stop sign.
 - D. Street Repairs update-4th and Idaho has been completed. Starting on
Main and 3rd on Monday, August 31.
 - E. Town/Cemetery/Reservoir updates-an update was given on the town clean-up,
removal of discarded furniture from the intake section of the reservoir and discussion
took place concerning objects placed around plots by family members causing
extra work for town crew during clean-up. The mayor was directed to check
with other towns on their policies.
 - F. Conestoga Tree Timelines-A tentative start date of September 12 was shared.
 - G. Cares Act-Mayor Barber contacted the County Commissioners and it is still a
Work in progress.
 - H. Black Hills/Pivot: The contract has been signed.
8. Public Comment: (those individuals interested in speaking, please sign in at the
beginning of the meeting. Please limit public comments to five minutes.
Pat Cole reported that she had received the letters from the town.

12. Personnel Committee
 - A. Staffing
 1. Office
 - ~~2. Chip seal project~~

13. Executive session.

Executive Session- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into for the purpose of discussing personnel, property, legal advice, matters to be kept confidential by law, security, and negotiations.

The council voted 5-0 at 7:55 p.m. to go to executive session for:

For a conference with the City/Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

And

For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Pepper (M), Romero (S)

Mayor Barber left executive session at 8:08 pm, executive session concluded at 8:22 pm.

15. Finalize next meeting- September 14, 2020 at 6 pm.

16. Adjournment-The council voted 5-0 to adjourn. Romero (M), Pepper (S)

The following information was provided to the community to attend the meeting remotely.

Ordway Town Meeting

Mon, Aug 24, 2020 6:00 PM - 8:30 PM (MDT)

Please join my meeting from your computer, tablet or smartphone.

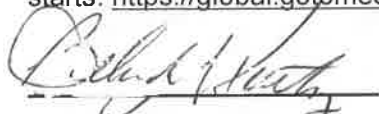
<https://global.gotomeeting.com/join/450926029>

You can also dial in using your phone.

United States: [+1 \(224\) 501-3412](tel:+12245013412)

Access Code: 450-926-029

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Belinda Kurtz, PIO

9-14-20
Date

9. Public Information Officer

- A. The governor has issued a statewide fire ban through September 18, 2020
- B. Website-Pivot Energy Community notification-the council was given a copy of the main page from the town website.
- C. Chamber of Commerce-the Chamber of Commerce will be meeting the 2nd Tuesday of the month.
- D. **Office Hours-the council voted 5-0 to set office hours as 9-4, Mon.-Thur. and 9-12 on Fridays. Romero (M), Watkins (S)**
- E. Other-*Wild Weed: A thank you letter was received from Wild Weed concerning their new drive up window.*

10. New Business

- A. Financials (bills, budgets, treasure)
 - 1. **Add Mayor to check signing list. The council voted 4-0 to authorize Mayor Barber to sign checks. Buford (M), Pepper (S), Barber (A)**
 - 2. GMS Final Draw-the council was informed that approximately \$10,000.00 was being withheld until the audits were completed.
 - 3. W-2 update-Ms. Froman informed the council that there were mistakes made in employees W-2's since 2017 and it would cost the town \$150.00 per employee to correct them.
- B. Jason Meyers, 2016 Reservoir Repair Project: Mr. Meyers went through the 2016 need reservoir repairs that were supposed to be completed and were not started.. He provided the council with funding sources and how to get started. Mayor Barber will contact Matt Stearns with Colorado Water Conservation Board to discuss funding options.
- C. **Library board-the council voted 5-0 to assign Belinda Kurtz to the library board and to advertise on the town web site for a community member to serve on the board. Watkins (M), Romero (S).**
- D. Cemetery Board-tabled
- E. Chamber of Commerce Appointments- Council members will take turns attending.
- F. **Potters Park at Cemetery-The council voted 5-0 to remove the name, Potters Field from the cemetery and add to section B. Pepper (M), Watkins (S).**
- G. 103 Arkansas-council was given an update on the progress with the Certificate Of Occupancy and the owner's refusal to comply.
- H. **CDOT Grant-the council voted 5-0 for Mayor Barber to work on a CDOT Transportation grant about a hiking/walking trail around the reservoir. The town could get up to \$50,000 with a 5% match. Buford (M), Watkins (S).**

11. Maintenance

- A. Chip Seal Project-the council was informed that it will start next week.
- B. Junk vehicles off streets-community members have moved 11 junk vehicles off the streets. There has been refusal by 3 citizens. Mayor Barber was instructed to finalize the written agreement with McMillian Towing to remove the vehicles.
- C. Street Repairs update
 - 1. 2nd and Otero-tabled due to budget concerns.



Fire Ban

DUE TO THE LARGE NUMBER OF FIRES THROUGHOUT THE STATE THE GOVERNOR HAS PLACED A 30 DAY FIRE BAN. ENDS 9/18
[LINK TO FIRE BAN CHART](#)

YOU MUST HAVE A MASK ON TO ENTER TOWN HALL

***TOWN HALL OFFICE HOURS STARTING JULY 13.
9:00 A.M. TO 4:00 P.M.***

TOWN OF ORDWAY WEBSITE IS UP AND RUNNING. ALL INFORMATION AND COMMUNICATION RESIDENTS NEED TO AND SHOULD KNOW IS AVAILABLE HERE.

www.townofordway.com

Ordway Citizens are eligible for Solar Energy savings off your electrical bills. Following are the links for information and to sign up.

[PIVOT ENERGY COMMUNITY SOLAR OVERVIEW](#)

[PIVOT ENERGY RESIDENTIAL SUBSCRIBER SIGN UP](#)

[PIVOT ENERGY RESIDENTIAL COMMUNITY SOLAR FAQs](#)

[Governor's Updated Covid Orders Link](#)

TRASH RATE INCREASE

THE TOWN HAS BEEN NOTIFIED BY OUR TRASH SERVICE PROVIDER THAT THERE WILL BE A 3% INCREASE EFFECTIVE AUGUST 1, 2020. THIS WILL CHANGE YOUR BILL FOR TRASH SERVICE FROM \$21.00 TO \$21.63. PER CONTRACT THROUGH 8/1/21, ONLY TRASH PUT IN THE DUMPSTER WILL BE DUMPED. THE SELLING OF A TAG



August 18, 2020

Town of Ordway
232 Main Street
Ordway, CO 81063

Dear Mayor Barber:

DRIVE THRU

We would like to thank the Board of Trustees for approving the drive thru for our store. In accordance with the approval, we have posted necessary signage, as follows:

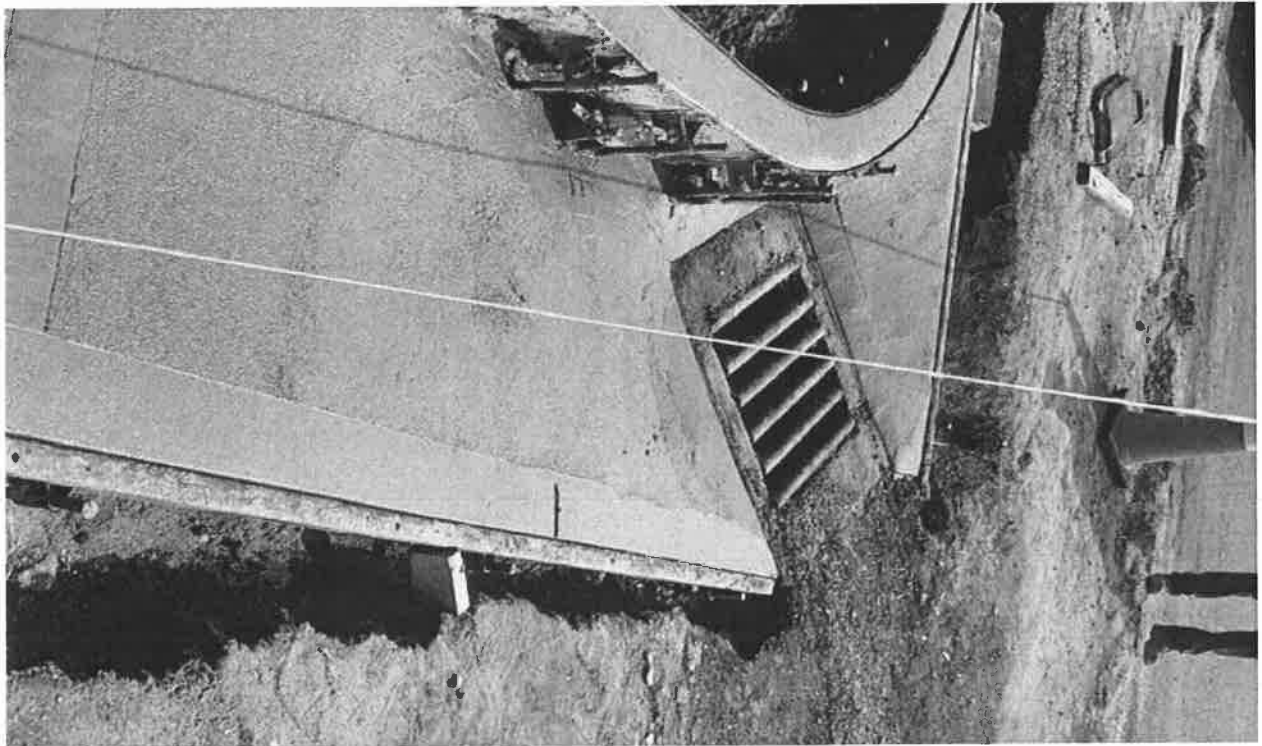
- * On entering the alley from 2nd Street, there is a "diamond" shaped sign with two arrows indicating two way traffic;
- * On exiting from the alley, there is a "diamond" shaped sign alerting motorists that they are entering an area with oncoming traffic;
- * Motorists who drive from behind our premises are warned of traffic from both sides through a notice posted before entering the alley.

We believe that these signs are sufficient for the purposes of alerting motorists to the traffic conditions. Should there be anything further, please advise and we will comply

Sincerely
ORION BUSINESS INVESTMENTS LLC
dba WILD WILD WEED

By 
JOSEPH CHETTY

Orion Business Investments, LLC dba Wild Wild Weed
Chetty Consulting, LLC dba Wild Wild Weed
P.O. Box 52, Ordway, CO 81063
Tel: (719) 404-3500



GMS, INC.
CONSULTING ENGINEERS
611 NORTH WEBER, SUITE 300
COLORADO SPRINGS, COLORADO 80903-1074

TELEPHONE (719) 475-2936
TELEFAX (719) 475-2938

EDWARD D. MEYER, P.E.
ROGER J. GAMS, P.E.
JASON D. MEYER, P.E.
DAVID R. FRISCH, P.L.S.

THOMAS A. McCLERNAN, P.E.
MARK A. MORTON, P.E.
KEN L. WHITE, P.L.S.

July 21, 2020

Mr. Sean Oliver, Project Manager
CO Dept of Public Health & Environment
Grants and Loans Unit
4300 Cherry Creek Drive South
Denver, CO 80246

Via CEOS Portal

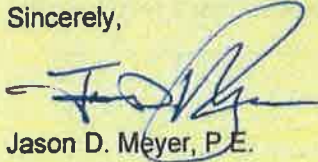
Dear Sean:

This correspondence and the enclosures are submitted on behalf of the Town of Ordway in reference to their Water System Improvements project. We have prepared the tenth and final DWRP Form of Requisition. The amount requested totals \$11,774.73. The Requisition picks up approximately half (\$11,774.73) of GMS, Inc. Invoice No. 17. The remainder of GMS, Inc. Invoice No. 17 is being covered by the Town's Local funds.

We have attached to the Requisition Form our Project Expenditure Summary spreadsheet highlighting the areas of expenditures and the distribution of those costs. Also attached is a copy of the supporting invoices. Please review the Requisition at your convenience. If found acceptable, please have the funds forwarded to the Town for distribution.

This submission completes the final portion of the project. The project's closeout documentation has been submitted separately through the CEOS portal. Should you have any questions, please feel free to contact us. We have enjoyed working closely with you and Julia, on the successful implementation of these improvements and look forward to servicing the Town with you in the future.

Sincerely,



Jason D. Meyer, P.E.

JDM/lme
Enclosures

cc: Town of Ordway

EXHIBIT G
DWRF Form of Requisition

TOWN OF ORDWAY, COLORADO, ACTING BY AND THROUGH ITS TOWN OF ORDWAY WATER ENTERPRISE (the "Governmental Agency")

Please submit to the following addresses:

Email To: cdphe_grantsandloans@state.co.us (preferred method)

Or Mail To: Colorado Department of Public Health and Environment
Grants and Loans Unit WQCD-OA-B2
Attn: Julia Gray, Project Manager
4300 Cherry Creek Drive South
Denver, Colorado 80246-1530

Or Fax To: 303-782-0390 (Call CDPHE Project Manager to confirm delivery)

Cc: CDPHE Project Manager: julia.i.gray@state.co.us

Cc: E-mail requisition form (Exhibit G) to the Colorado Water Resources and Power Development Authority at requisitions@cwrpda.com

This requisition is made in accordance with Section 3.02 of the Loan Agreement executed by the Colorado Water Resources and Power Development Authority on July 31, 2018. Terms defined in the Loan Agreement and not otherwise defined herein shall have the same meanings when used herein.

The Governmental Agency hereby states as follows:

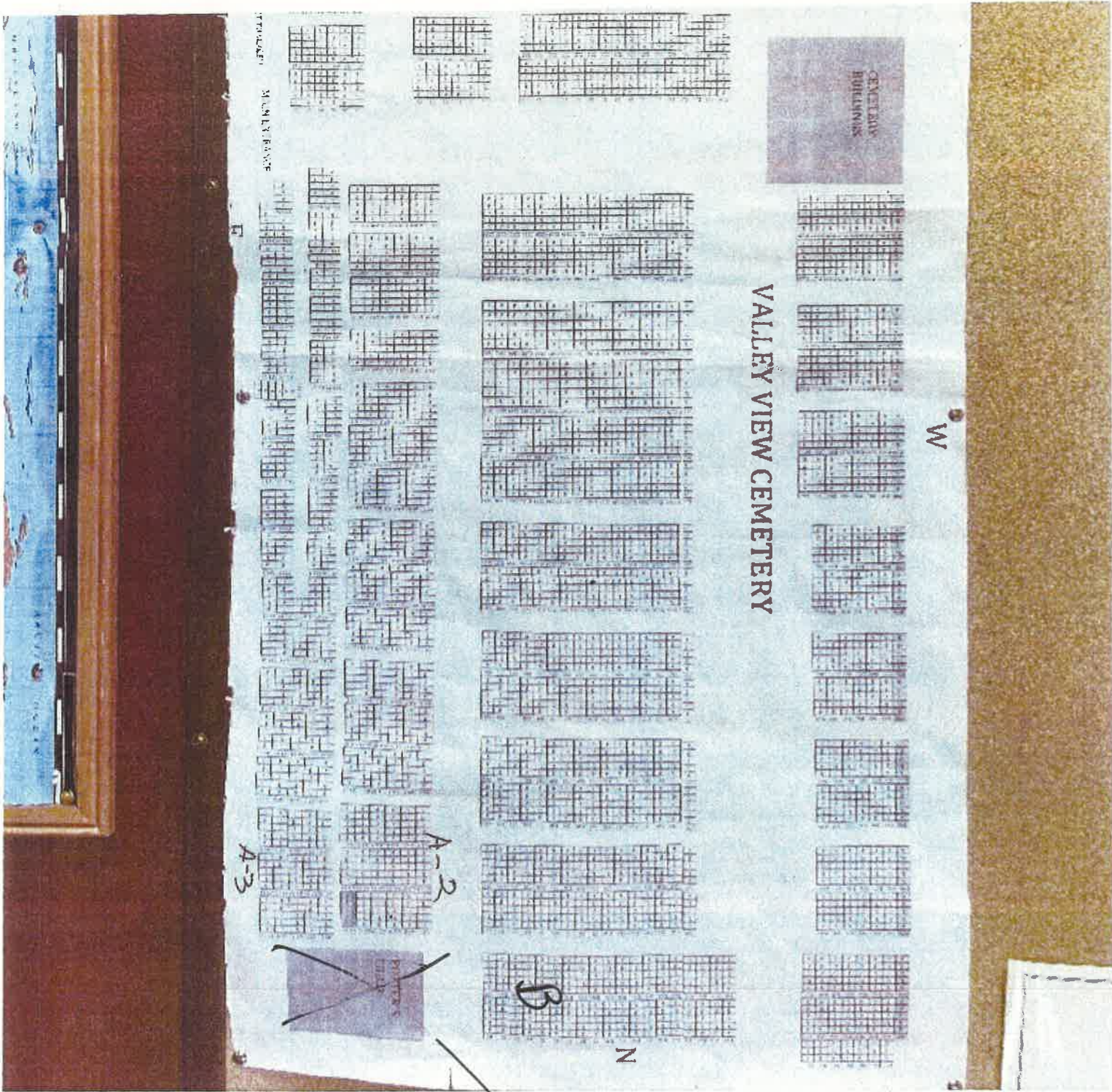
1. This is Requisition No Ten (10) - FINAL \$10,000 - final payment withheld for 2017,2018 and 2019 audit
\$1,771.73 - paid out with pay app #10
2. The amount requisitioned hereunder is ~~\$11,774.73~~ \$11,771.73 EB
3. The person, firm or corporation to whom the amount requisitioned is due, or to whom a reimbursable and advance has been made, is GMS, Inc., Consulting Engineers:
4. The payee of the requisitioned amount is Town of Ordway
5. The manner of payment to the payee is to be wire transferred to:

Bank: First National Bank of Las Animas
ABA No.: 102101111
Account No.: 92195611
Account Name: Town of Ordway Savings
Contact: Adam

6. Attached hereto is the appropriate documentation demonstrating that the amount requisitioned hereunder is currently due or has been advanced by the Governmental Agency.

Definition of *potter's field*

: a public burial place for paupers, unknown persons, and criminals



Executive Session Motion Form

(Note: 2/3 quorum present must vote yes; the session may only occur at a regular or special meeting of the body)

I MOVE TO GO INTO EXECUTIVE SESSION: M Tracy PEPPER
S Paul ROMERO

(language in boldface is for inclusion in the motion as applicable; if the stated purpose of the executive session is legal advice, do not combine it with any other purpose):

For a conference with the City/Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e);

To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a);

For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

For discussion of a matter required to be kept confidential by the following federal or state law, rule, or regulation: _____ under C.R.S. Section 24-6-402(4)(c);

For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d);

Other (specify): _____

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES (Presiding Officer may ask Attorney/staff to provide the details): _____ .



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 - E. Other

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 - F. Potters Park at Cemetery

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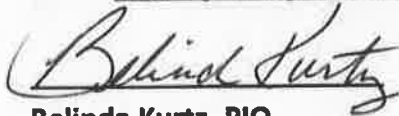
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Belinda Kurtz, PIO

8-22-20

Date

Ordway Town Council Work Session

Monday, August 24, 2020 following the Town Council Meeting, the Council will be holding a work session following the regular scheduled meeting to travel to the town reservoir to participate in a presentation from GMC concerning needed repairs.